

# GRC Usage Agreement



## Griggstown Reformed Church

1065 Canal Road  
Princeton, NJ 08540  
(908) 359-3604

### Usage Donation and Information – Non-Members

Kitchen	\$150 + \$50 Sexton Fee
Kitchen & Use of Dishes/Dishwasher	\$175 + \$50 Sexton Fee
Fellowship Hall	\$200 + \$50 Sexton Fee
Fellowship Hall w/Kitchen	\$300 + \$50 Sexton Fee
Fellowship Hall w/Kitchen & Use of Dishes/Dishwasher	\$325 + \$50 Sexton Fee
Damage Deposit	\$100 cash

The above rates are for up to 4 hours of use.

Fellowship Hall is just for the use of the meeting room, its electricity, and cleaning supplies.

Fellowship Hall w/Kitchen is for use of the above plus the Kitchen. Kitchen includes available refrigerator space, stove, oven, coffee pots, electricity, and cleaning supplies. It does not include the use of cooking gear, utensils, dishes, or serve ware (i.e. pitchers, mugs, etc.).

Kitchen or Fellowship Hall w/Kitchen & Use of Dishes/Dishwasher includes the above plus cooking gear, utensils, dishes, and serve ware. This also covers a payment of \$50 to the church member responsible for running the dishwasher. The Sexton or a member will run the dishwasher and the renter will be responsible for all other cleanup, including, but not limited to the cleaning of the pots, putting dishes away, sweeping the floor (mopping if it is wet), putting all garbage in plastic bags and outside in the garbage cans, and putting all recycling in the appropriate container outside. The renter will neat the bathrooms, including emptying the wastebaskets with the rest of the garbage.

The Sexton or a church member will be paid \$50 to open the building, remain available during the event, close the building, turn off lights and heat, and verify that there is no property damage.

### Usage Donation and Information – Members

Felllowsip Hall with/without use of Kitchen	\$100
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The member will be responsible for unlocking the building, securing the building after the event and making sure lights are off, bathrooms are neat, and property is undamaged. Member will still be responsible for cleanup and any damage done to the premises. The member is reminded that children must be kept under control at all times whether inside or outside of the building.



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Township of Franklin \_\_\_\_\_ Griggstown, NJ  
County of Somerset \_\_\_\_\_, 20\_\_\_\_\_

Application is hereby made for the use of the Griggstown Reformed Church by

(name) \_\_\_\_\_ for the purpose of holding (event) \_\_\_\_\_

on (date) \_\_\_\_\_, 20\_\_\_\_\_ from (times) \_\_\_\_\_ to \_\_\_\_\_.

Applicant agrees to donate the sum of \$\_\_\_\_\_ to The Griggstown Reformed Church for use of

(Check all that apply) \_\_\_ Fellowship Hall \_\_\_\_\_ Kitchen \_\_\_\_\_ Use of Dishes/Dishwasher

Applicant also agrees to the following conditions:

- A non-refundable deposit of \$100 shall be paid upon the signing of the use agreement. Balance of the donation shall be paid at the time of the usage.
- Applicant assumes all responsibility for injuries to those attending the event, the loss of property, or damage to clothing. The Griggstown Reformed Church shall in no way be liable for any such injury or damage.
- Building premises and equipment shall be used in an orderly manner and only for the purpose specified in the agreement. Applicant agrees to be responsible for any and all damages caused to the premises and equipment as a result of building usage. The \$100 cash Damage Deposit will be returned at the end of the event provided there are no damages. In the event there are damages, the applicant agrees to relinquish the \$100 cash Damage Deposit and to pay the Griggstown Reformed Church within 30 days the remaining amount of any such damages.
- The use of any alcoholic beverage is prohibited on Church property.
- No smoking is allowed in Church buildings or on Church grounds.
- Children must be supervised at all times.
- No event shall be scheduled on Sunday.

Applicant agrees that this application shall become a contract upon acceptance by The Griggstown Reformed Church and the signing by an authorized officer of The Church.

Church Usage Chairman: \_\_\_\_\_

Applicant : \_\_\_\_\_

Phone # of Applicant: ( ) \_\_\_\_\_ Deposit received on \_\_\_\_\_ 20\_\_\_\_\_