



The Griggstown Reformed Church

1065 Canal Road,

Princeton, New Jersey 08540

(908) 359-3604

Request For Building/Property Usage for a Non-Profit Organization

Name of Organization _____

Organization Member to Contact: _____

Phone: _____

E-Mail: _____

Sponsor's (Church Member's) Name: _____

Date for which building is requested: _____

Approximate total # of persons attending: _____

Times of event from set-up through clean-up: _____ to _____

_____Sanctuary _____Church Parlor _____Church Hall _____Kitchen
(Please check all that apply)

Please be aware that your group/organization will be responsible for leaving the premises, including the bathrooms, in an orderly condition. An additional charge may be necessary if our sexton's services are required after your organization's use of the building(s).

Please allow enough time for your request to be reviewed by our Consistory (our governing board) at their monthly meeting. You will be notified of their approval or rejection of your request. In the event of a conflict of dates, preference will be given to a church function.

Signature of member: _____

Date: _____